

Dear Valued Customer,

It is with regret that we hear you have experienced damage to your vehicle during your recent relocation.

Auto & Boat Relocation Services, LLC is dedicated to working with you to resolve these problems and expedite a resolution to your claim.

We ask that you complete the form providing as much supporting information as possible.

YOUR CLAIM IS A STATEMENT OF ALL DAMAGES RESULTING FROM YOUR MOVE. IF ANY DAMAGE WAS NOT NOTED AND SIGNED OFF ON THE INSPECTION REPORT AT THE TIME OF DELIVERY WE CANNOT BE RESPONSIBLE.

PLEASE KEEP IN MIND THAT ANY CLAIMS AGAINST AUTO & BOAT RELOCATION SERVICES, LLC FOR DAMAGE NOT RESULTING FROM THE TRANSIT OF YOUR VEHICLE WILL BE CONSIDERED FRADULENT AND WILL VOID ANY AND ALL CLAIMS YOU HAVE FILED.

Please do not throw away or attempt to repair any items, which are noted in your claim. The insurer has the right to inspect all damages being claimed in the condition they were delivered. Damage not available for inspection will void coverage and the claim will be denied.

Upon receipt of your statement of claim, we will take the appropriate actions necessary to resolve your claim. If necessary, an independent automotive damage appraiser will be contracted to evaluate your claim.

We thank you for your complete cooperation in this matter and ask that you call **800-215-1867** if you have any questions.

Regards,

Auto & Boat Relocation Services
Claim Department

INSTRUCTIONS FOR FILING CLAIM

1. **PLEASE READ THE FOLLOWING CAREFULLY**
2. Complete the attached claim form as thoroughly and accurately as possible.
3. Obtain **two (2) estimates, one from the dealer and one from a local body shop. We will also require pictures of the claimed damage.** They are always helpful when settling a claim. The estimates should indicate the repair cost for damage as a result of transit.
4. Please attach a copy of any documentation you have; such as signed bills of lading, condition reports or any documentation pertaining to your claim.

ALL COMPLETED PAPER WORK MUST BE RETURNED WITHIN 30 DAYS OF VERBAL NOTIFICATION OR YOUR CLAIM WILL BE DENIED.

5. If you have any questions regarding your claim please don't hesitate to call our office at **800-215-1867**.
6. **AUTO & BOAT RELOCATION SERVICES, LLC** reserves the right to have an independent adjuster review your claim and the right to choose the repair facility where the vehicle is to be repaired.
7. Please be advised that your claim will not be reviewed until **ALL** proper information is provided to our claims department.
8. Upon completion of the above, please remit all information to:

Auto & Boat Relocation Services, LLC
P.O. BOX 96
New Britain, CT 06050
FAX # 860-826-1750
E-MAIL abrs@autoandboat.com - subject: claim

Auto & Boat Relocation Services, LLC
PO Box 96
New Britain, CT 06050
800-215-1867/Fax 860-826-1750

STATEMENT OF DAMAGE CLAIM

ABRS # _____ **DATE:** _____

NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____

PICK UP DATE: _____ **DELIVERY DATE:** _____

VEHICLE INFORMATION

YEAR: _____ **MAKE:** _____ **MODEL:** _____

DID YOU DIRECTLY ACCEPT AND SIGN FOR VEHICLE **YES** **NO**

WAS DAMAGE NOTED AT TIME OF DELIVERY **YES** **NO**

DESCRIBE THE NATURE AND LOCATION OF TRANSIT DAMAGE:

SIGNATURE: _____ **DATE:** _____